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## Job Completion Check List

Tyler Job No.: \_\_\_\_\_ Substantial Comp. Date: \_\_\_\_\_  
 Subcontractor: \_\_\_\_\_ Initial Inspection Date: \_\_\_\_\_  
 Crew: \_\_\_\_\_ Final Completion. Date: \_\_\_\_\_

| Structural   | Approved | Needs<br>Corrective Action | C.A.<br>Complete |
|--|----------|----------------------------|------------------|
| 1. Installation of anchor rods, nuts and washers . . . . . | _____    | _____                      | _____            |
| 2. Installation of columns / rafters . . . . .             | _____    | _____                      | _____            |
| 3. Base plates align with concrete . . . . .               | _____    | _____                      | _____            |
| 4. Installation of purlins / girts . . . . .               | _____    | _____                      | _____            |
| 5. Bolted connections . . . . .                            | _____    | _____                      | _____            |
| 6. Installation of cables / rods . . . . .                 | _____    | _____                      | _____            |
| 7. Installation of purlin / girt banding . . . . .         | _____    | _____                      | _____            |
| 8. Installation of flange braces . . . . .                 | _____    | _____                      | _____            |
| 9. Condition of steel primer. . . . .                      | _____    | _____                      | _____            |

| Sheeting and Trim  | Approved | Needs<br>Corrective Action | C.A.<br>Complete |
|--|----------|----------------------------|------------------|
| 10. Roof sheet alignment & lap . . . . .                         | _____    | _____                      | _____            |
| 11. Roof sheet <i>fastener</i> type, alignment, installation . . | _____    | _____                      | _____            |
| 12. Roof clean of debris . . . . .                               | _____    | _____                      | _____            |
| 13. Wall sheet alignment & lap . . . . .                         | _____    | _____                      | _____            |
| 14. Wall sheet <i>fastener</i> type, alignment, installation . . | _____    | _____                      | _____            |
| 15. Wall sheets clean . . . . .                                  | _____    | _____                      | _____            |
| 16. Base of wall sheets elevated above concrete . . . . .        | _____    | _____                      | _____            |
| 17. Trim installation, lap, fasteners, appearance . . . . .      | _____    | _____                      | _____            |

| Weather Proofing  | Approved | Needs<br>Corrective Action | C.A.<br>Complete |
|---|----------|----------------------------|------------------|
| 18. Framed openings properly sealed / flashed . . . . .   | _____    | _____                      | _____            |
| 19. Roof penetrations properly sealed / flashed . . . . . | _____    | _____                      | _____            |
| 20. Flashing of tie-conditions . . . . .                  | _____    | _____                      | _____            |
| 21. Inside of building free of light leaks . . . . .      | _____    | _____                      | _____            |

| <b>Accessories</b>  | <b>Approved</b> | <b>Needs<br/>Corrective Action</b> | <b>C.A.<br/>Complete</b> |
|---|-----------------|------------------------------------|--------------------------|
| 22. Installation of accessories . . . . .                   | _____           | _____                              | _____                    |
| 23. Operation of accessories (doors, vents, etc.) . . . . . | _____           | _____                              | _____                    |
| 24. Insulation appearance (lap, punctures, etc.) . . . . .  | _____           | _____                              | _____                    |
| 25. Insulation turned under at base of panels . . . . .     | _____           | _____                              | _____                    |

| <b>Over-All Inspection</b>                             | <b>Approved</b> | <b>Needs<br/>Corrective Action</b> | <b>C.A.<br/>Complete</b> |
|--|-----------------|------------------------------------|--------------------------|
| 26. Removal of debris from job site . . . . .          | _____           | _____                              | _____                    |
| 27. Alignment of rakes, eave struts, corners . . . . . | _____           | _____                              | _____                    |

| <b>Other Items Needing Corrective Action</b> |       |       | <b>C.A.<br/>Complete</b> |
|--|-------|-------|--------------------------|
| 28.  | _____ | _____ | _____                    |
| 29.  | _____ | _____ | _____                    |
| 30.  | _____ | _____ | _____                    |
| 31.  | _____ | _____ | _____                    |
| 32.  | _____ | _____ | _____                    |

| <b>Buyer's Requested Corrective Action</b> | <b>C.A.<br/>Completed</b> | <b>C.A.<br/>Approved<br/>By Buyer</b> |
|--|---------------------------|---------------------------------------|
| 33.  | _____                     | _____                                 |
| 34.  | _____                     | _____                                 |
| 35.  | _____                     | _____                                 |
| 36.  | _____                     | _____                                 |
| 37.  | _____                     | _____                                 |
| 38.  | _____                     | _____                                 |
| 39.  | _____                     | _____                                 |
| 40.  | _____                     | _____                                 |
| 41.  | _____                     | _____                                 |
| 42.  | _____                     | _____                                 |

**Buyer Contact:** \_\_\_\_\_ **Date Contacted:** \_\_\_\_\_

